

INVITATION FOR BIDS

DEKALB COUNTY BOARD OF EDUCATION
306 MAIN STREET, WEST
P.O. BOX 1668
RAINSVILLE, AL 35986-1668
256-638-6921
FAX 256-638-6972

NOTICE: In accordance with Section 41-16-50 Code of Alabama, 1975, as amended, notice is hereby given that the DeKalb County Bd. of Ed., will receive competitive bids on the following item/items. Sealed bids will be received by the DeKalb County Bd. of Ed. until the date and time specified below, and then publicly opened and read.

PETROLEUM

| | | | |
|------------|--------------|----------|-----------------------------|
| BID NUMBER | <u>G1-20</u> | BID DATE | <u>JULY 23, 2019</u> |
| | | TIME | <u>2:00 PM</u> |
| | | PLACE | <u>306 MAIN ST W</u> |
| | | | <u>RAINSVILLE, AL 35986</u> |

STANDARD INSTRUCTIONS TO BIDDERS

The bid award will not be based solely on price. Other factors such as compliance with specifications, value, delivery time, service, warranty time and conditions will be considered to determine the best bid. The DeKalb County Board of Education reserves the right to negotiate with bidders for better terms, clarification of ambiguities, and to reject any or all proposals. All bids must comply with the Alabama State Competitive Bid Law.

Delivery of bid: It shall be the responsibility of the bidder to see that proper delivery of his/her bid is made to the DeKalb County Bd. of Ed. at the above address and prior to specified bid-opening time. Deliveries may be made in person, by mail or by delivery service, but it is the sole responsibility of the bidder to determine whether or not delivery has been completed prior to the bid-opening time.


- 1. Non-Discrimination Statement:** No bids shall be accepted without a statement signed by an officer of the bidder's company that the company does not discriminate in hiring due to race, color, creed, sex, national origin or handicap.
- All bids must be sealed, and the word "Bid" and the nature of the bid marked on the envelope.
- All bids shall be typewritten or written in ink. An official of the corporation/company duly authorized to sign bids must sign them.
- The person signing the bid or his authorized representative shall initial all corrections and erasures.
- Bids may be amended or withdrawn by the party submitting such bid, or by their authorized representative, up until the scheduled opening time. No bid may be amended or withdrawn thereafter regardless of the circumstances.
- Prices quoted in all bids shall be delivered prices, exclusive of all federal and state excise sales and manufacturer's taxes; and the DeKalb County Bd. of Ed. will assume no transportation or handling charges other than those specified in this bid.
- It will be assumed that all bids are based upon the specification requirements furnished with the bid invitation unless the bidder stipulates to the contrary on his bid response, in which case, the bidder will list on a separate sheet of paper any exceptions to the conditions of the bid. This sheet shall be clearly labeled "EXCEPTIONS TO BID CONDITIONS", and will be attached to the bid proposal. The official who has signed the original bid response must also Sign this attached sheet. If no exceptions are stated, it will be understood that all general and specific conditions will be met.

Page 2 of 3 – Standard Instructions to Bidder

8. The DeKalb County Board of Education shall have thirty (30) days from the date of the opening of the bids to award a contract or reject the bids.
9. The DeKalb County Board of Education reserves the right for a product demonstration of any or all bid items by the bidder representative before making the award.
10. A representative of the DeKalb County Bd. of Ed. upon delivery to ascertain compliance with the bid specifications will inspect all items bid. Items not in compliance with the specifications will be rejected and shall be replaced by the vendor at no cost to the board.
11. The successful bidder shall indemnify and save harmless The DeKalb County Bd. of Ed. against any and all claims for royalties, patent infringements or suits for information thereon which may be involved in the manufacture or use of the items to be furnished under the bid.
12. Whenever in this invitation any particular materials, process and/or equipment are indicated or specified by patent, proprietary or brand name, or by name of manufacturer, such wording will be deemed to be used for the purpose of facilitating a description of the bid material, process and/or equipment desired, and will be deemed to be followed by the words "*OR EQUIVALENT*".
Proof satisfactory must be provided by bidder to show that the alternative product is, in fact, equal to the product required in the specifications.
13. Alabama laws (see [Title 31, Chapter 13](#) of the Code of Alabama 1975) require that, as a condition for the award of a contract by a school board to a business entity or employer with one or more employees working in Alabama, the business entity or employer must provide an affidavit and documentation of enrollment in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. **An Affidavit of Alabama Immigration Law Compliance and the signature page from the contractor's E-Verify Memorandum of Understanding must be included with the bid.** If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption. An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site www.uscis.gov/everify. The Alabama Department of Homeland Security (<http://immigration.alabama.gov>) has also established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program. An Employer Identification Number (EIN), also known as a Federal Tax Identification Number, is required to enroll in E-Verify or to establish an E-Verify employer agent account.

SPECIFICATIONS:

Specifications are patterned after products that have been reviewed and found desirable. This is not to discourage any bidder; rather, you are encouraged to bid any product that will meet specifications. If applicable, please note how your product may differ in a "Bid Exception" statement, and attach it to your bid.



Dr. Jason Barnett,
Superintendent of Education
DeKalb County Board of Education

PAGE 3 OF 3 – Non-Discrimination Statement

NON-DISCRIMINATION STATEMENT: I hereby certify that neither I nor my company unfairly and illegally discriminates in hiring practices for any reason based on age, race, color, creed, sex, national origin or handicap, and make every effort to comply with applicable federal and state laws in this regard.

I hereby affirm I have not been in restraint of freedom of completion by agreement to bid at a fixed price or to refrain from bidding on otherwise.

We are in a position to furnish the above at the prices shown and can make shipment within _____ days after receipt of order.

Firm _____

Signed By Agent _____

Printed Name of Agent _____

Address _____

Phone _____

Email _____

PAYMENT TERMS _____

DEKALB COUNTY BOARD OF EDUCATION
P. O. BOX 1668
RAINSVILLE, AL 35986

Bid: G1-20

Open: July 23, 2019, 2:00 pm

PETROLEUM PRODUCTS BID FORM

The DeKalb County Board of Education, Office of the Superintendent, requests that you bid on petroleum products for use during the period, **September 1, 2019 to August 31, 2020** subject to terms and conditions outlined below:

Bids shall be sealed and marked on the outside "BID ON PETROLEUM PRODUCTS" and delivered or mailed so as to reach our office by 2:00 P.M. on Tuesday, July 23, 2019.

No bids will be accepted after time set for opening. The bid opening will be held at the office of the Superintendent, 306 MAIN ST., W, RAINSVILLE, ALABAMA.

Specifications on the attached sheet are a part of this bid request. All products that are bid on must meet or exceed these specifications.

The Board of Education reserves the right to refuse any or all bids and/or to award a separate contract for each product or any combination of products as may appear to be the best interest of the Board.

Each bidder must agree to make delivery in the presence of a person designated by the school principal and the receipt for delivery shall be signed by such person; to leave with the school official a copy of the delivery ticket and furnish the Superintendent's Office with one signed copy when billing is made. Equipment for storage and dispensing gasoline and diesel fuel will be furnished by the Board of Education.

Bidder must agree to make deliveries between the hours of 8:00 A.M. and 3:00 P.M.



SUPERINTENDENT SIGNATURE

TERMS, SPECIFICATIONS AND/OR BRIEF DESCRIPTION

All proposals for fuel are to be based upon State of Alabama Department of Finance Division of Purchasing designated Opis low daily average. In submitting A proposal, the vendor must propose an amount of "margin over Opis low" which is added to the daily Opis low per gallon price for this product. The margin over Opis low shall include the following items of cost: "Hazardous substance super-fund tax," "Oil spill ability trust fund tax," applicable inspection fees, transportation cost and other operating cost plus vendor profit. **Vendor must state increment used over Opis low price.** Margin over Opis low shall not include Federal excise taxes or applicable state, county and city taxes.

Vendor must state on the bid form if fluctuation clause applies. A price change will **NOT** be honored unless the Board has **WRITTEN NOTIFICATION** of change by fluctuation in price.

All information requested must be completed for the bid to be considered.

SPECIFICATIONS FOR GASOLINE

The gasoline shall be free from water and suspended matter and suitable as a fuel for internal combustion engines and shall meet specifications as follows:

| | |
|---|------------------|
| Sulfur (ASTM D 90-50T) Content | 0.05% Maximum |
| Corrosion Test (ASTM D-I30050T) d hr. @ 122 F | Negative |
| Gum (ASTM D 381-50) Not to exceed 3 mgs Per 100 cc's | 3 Maximum |
| Distillation Range (ASTM D-86-46) | |
| % Evaporated @ 167 F | 10% Minimum |
| @ 284 F | 50% Minimum |
| @ 392 F | 90% Minimum |
| Residue | 2% Maximum |
| Vapor pressure (ASTM D-323-49) | |
| May through Sept. @ 100 F per sq. in. | 9.5 lb. Maximum |
| March, April, Oct., Nov. @ 100 F per sq. in. | 11.5 lb. Maximum |
| Dec., Jan., Feb. @ 100 F per sq. in. | 13.5 lb. Maximum |
| Octane Number (Research Method SATM-D-908-51) | |
| 89 Octane Minimum – Unleaded | |

GASOLINE

Approximately 20,000 gallons will be purchased.

Product Name _____

Firm Bid Price per Gallon \$ _____
(Including applicable tax)

State increment used over Opis low price _____

DIESEL FUEL

Ultra Low Sulfur, no more than 15 PPM

Approximately 110,000 gallons will be purchased.

Product Name _____

Firm Bid Price per Gallon \$ _____
(Including applicable tax)

State increment used over Opis low price. _____

Firm _____

By _____
(Signature in ink only)

Address _____

City, State, Zip _____

Phone _____

Fax _____

Email _____

Petroleum Bid No. G1-20

Petroleum tanks

Collinsville **gas & diesel**
802 S. Valley Avenue, Collinsville, AL 35961

Crossville HS **gas & diesel**
5405 County Road 28, Crossville, AL 35962

Fyffe **gas & diesel**
153 Church Street, Fyffe, AL 35971

Geraldine **gas & diesel**
13011 AL Hwy 227, Geraldine, AL 35974

Ider **gas & diesel**
1064 Crabapple Lane, Hwy 117, Ider, AL 35981

Plainview **diesel only**
76 Chavies Road, Rainsville, AL 35986

Sylvania **gas & diesel**
133 Second Street, NW, Sylvania, AL 35988

Valley Head **gas & diesel**
235 First Avenue, Valley Head, AL 35989

Bus Garage **gas & diesel**
433 Roy Sanderson Avenue, Rainsville, AL 35986 (NEW Address)

Facilities **gas & diesel**
393 Main Street, East, Rainsville, AL 35986

- Gas tank sizes are 1000 gallon of gas at all locations except Plainview (no gas).
- Diesel tanks are 1000 gallons at all locations.
- Fuel is typically delivered by a small tank truck (not an 18 wheeler).

If you have further questions about fuel tanks/deliveries, please contact Ricky Butts at 256-638-7265.